

Plano Independent School District

Employee Handbook Receipt

The purpose of the District's 2020-2021 Employee Handbook is to provide information that will help with questions and pave the way for a successful year. This handbook is neither a contract nor a substitute for the official District policy manual. Rather, it is a guide to and explanation of District policies and procedures related to employment.

The Employee Handbook can be found at: <https://www.pisd.edu/Page/24552>

I hereby acknowledge receipt of the Plano ISD Employee Handbook. I agree to read the handbook and abide by the standards, policies, and procedures defined or referenced in this document.

Employees have the option of receiving the handbook in electronic format or hard copy. If you would like to receive a hard copy, e-mail employeerecords@pisd.edu or call 469-752-8135.

The information in this handbook is subject to change. I understand that changes in District policies may supersede, modify, or render obsolete the information summarized in this document. As the District provides updated policy information, I accept responsibility for reading and abiding by the changes.

I understand that no modifications to contractual relationships or alterations of at-will employment relationships are intended by this handbook.

I accept responsibility for contacting my supervisor or the Human Resources Department if I have questions or concerns or need further explanation.